



Carleton House

Preparatory School



They can
because
they think
they can

**An Independent Catholic
Preparatory School welcoming
children of all denominations
aged 3-11 years.**



Carleton House Preparatory School

We recognise the unique value of all our children and focus on helping them to develop their talents and potential. We are more than a place of learning. We are a place of growth, discovery and celebration.

Above all we are a family – a diverse, welcoming community rooted in our core faith values.



An independent Catholic Preparatory School welcoming children of all denominations aged 3-11 years.

We are recognised as Merseyside's top independent preparatory school as highlighted by The Times Parent Power.



Our most recent external ISI Educational Quality inspection judged both the achievement of our pupils, including their academic development and the personal development of the pupils to be excellent - the highest possible judgement. All regulatory requirements were met.



"The quality of the pupils' academic and other achievements is excellent. The Schools aim to develop a love of learning, foster intellectual curiosity and expand cultural horizons are successfully met."
Independent Schools Inspectorate June 2022



A RICH PAST, PRESENT AND FUTURE

Our school was originally established by a group of parents in the early 1970s in response to the closure of its forerunner, Woolton Hall Preparatory School.

The school was created to preserve the traditions and values of a unique Catholic preparatory school. From the beginning we have been committed to both academic excellence and the creation of a positive and affirming pastoral environment.

Since opening in 1975 at Lyndhurst Road, Mossley Hill in Liverpool, we have gone from strength to strength, faithful to our traditions and founding values.



Carleton House re-located to our beautiful home on Menlove Avenue, Calderstones in Autumn 2009 marking an important step in the school's development and reinforcing our reputation as Merseyside's leading co-ed preparatory school for the 21st century.

With our consistent outstanding academic results and excellent provision for our pupils, we remain a popular choice for families in the Liverpool area, as evidenced by our over subscribed classes and waiting lists.





We
measure
success
in smiles

THREE STAGES, ONE FAMILY



Carleton House School is divided into three Key Stages, but our approach and philosophy is holistic throughout the school. Our focus is child-centred, with small class sizes ensuring that we are able to give every child the attention and support they need to realise their educational and personal potential.

The school has three stages, starting with the Early Years Foundation Stage comprising:

- Nursery (age 3-4)
- Reception (age 4-5)



Our Key Stage One comprises of two classes (Year 1 and Year 2) catering for children aged five to seven. Children progress to Key Stage Two, which has four classes (Years 3-6) for the seven to eleven age range.

Small class sizes with a maximum of 23 pupils mean pupils benefit from more individual attention - especially important when preparing for entrance exams for secondary school.



"Older pupils warmly welcome new children to the school and are quick to offer them support and help to ensure that they settle in quickly and are confident in their new community."

Carleton House Preparatory School
ISI Report June 2022



Carleton House Nursery

The perfect start...

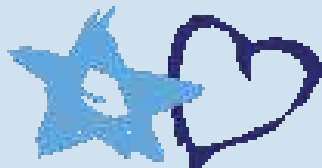


Our youngest children thrive in our Nursery class. Supported and encouraged by our highly-qualified staff they quickly settle into school life and grow in confidence.

Our light and airy classrooms, excellent resources and the highest quality teaching ensure the very best start for all our children. We see Nursery as an important part of the child's familiarisation with school life and routine.

We follow the Early Year Foundation Stage Curriculum and develop a love of learning through exciting and engaging play based learning opportunities.

Our Nursery children start with us in the September after their third birthday on a full day, term time basis. Our Nursery school day starts at 8.45am (with early drop off available from 8am) and finishes at 3.25pm. After school club is available up to 6pm for nursery children which can be booked via our online booking system.



The structure and well planned daily activities within the EYFS are a key factor in my daughter's development

EYFS parent

ENCOURAGING THE BEST FROM EVERY CHILD



We are proud to be recognised as Merseyside's Leading Preparatory School (Times Parent Power).

This is a tribute to the hard work and commitment of pupils, staff and parents.

Our pupils consistently achieve results far above the national expectation in both Key Stage 1 and Key Stage 2 SATs.

Our teachers expertly prepare our pupils for entrance exams and work closely with our parents to support our children in successfully securing a place in their first choice secondary school.

Our most recent external ISI Educational Quality inspection judged both the achievement of our pupils, including their academic development and the personal development of the pupils to be excellent - the highest possible judgment. All regulatory requirements were met.

Our outstanding results and awards reflect our values and passionate commitment to helping all our children to excel.

To view our latest results visit our website www.carletonhouse.co.uk



"The quality of the pupils' academic and other achievements is excellent. The School's aim to develop a love of learning, foster intellectual curiosity and expand cultural horizons are successfully met"

Carleton House Preparatory School

ISI Report June 2022





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Living Learning and Loving with Jesus

Carleton House Preparatory School is a Catholic School welcoming children of all faiths and beliefs. We aim to live our lives following in the footsteps of Jesus.

We seek to promote and live the gospel values by leading children by example, demonstrating respect and tolerance, friendship and forgiveness and openness and generosity.

Our ethos is welcoming to families of all faiths and cultures, by demonstrating through interaction and by Jesus' example, that our community is dedicated to love and equality.

We aim to give every child a voice, a sense of value and a belief that they are made and loved in the image of God.

Above all else we are a family - a diverse, welcoming community rooted in our core faith and values. Our approach and philosophy is about developing the full potential of our children within a caring, pastoral environment reflecting our Catholic ethos.

As part of our Catholic School ethos and to develop children's moral and social perspective, we give a high priority to working with charities and supporting community projects and initiatives.

"Pupils show high levels of curiosity, respect, tolerance and acceptance of different faiths, actively enjoying sharing their own customs with each other. They recognise diversity within their community, yet they understand the value of equality."

*Carleton House Preparatory School
ISI Report June 2022*



"There is a strong sense of family where everyone is recognised as an individual and diversity is embraced and celebrated."

Catholic School Inspectorate
Report June 2023





OUR CURRICULUM

DEVELOPING THE WHOLE CHILD

Carleton House offers the full statutory primary curriculum. Pupils are prepared for Key Stage 1 and Key Stage 2 SATs tests.

Pupils' attainment at the end of both of these Key Stages is consistently well above the expected level of attainment nationally.

“Pupils develop excellent knowledge, skills and understanding across the curriculum due to the reflective learning approaches they are taught from an early age.”

ISI Report June 2022

With small class sizes, highly experienced class teachers, ably supported by a dedicated teaching assistant in every class, we ensure all children are supported to reach their full potential.

We employ specialist teachers of Spanish, Physical Education and Computing to ensure our children are provided with an exciting and engaging curriculum taught by specialists.



CURRICULUM TRIPS AND VISITORS

Visitors to school include Theatre Companies providing Shakespeare performances or Christmas pantomimes, Circus skills workshops for our younger children and dance work shops linked to world book day. All trips and visits are inclusive of school fees.

All classes are provided with exciting trips and visitors linked to the curriculum to enhance, support and consolidate their learning.

These range from day trips to Chester Zoo, the Liverpool Museums, Liverpool Philharmonic Concert Hall and Manchester Science Museum to name but a few.



RESIDENTIAL TRIPS

Our children benefit from the exciting experience of residential trips starting in Year 3. These immersive experiences take our children out of their comfort zones and immerse them in nature, where they face challenges, develop resilience, and acquire vital life skills.

During these adventures, children learn to work together, communicate effectively, and solve problems in unfamiliar settings, fostering leadership and teamwork capabilities.



YEAR 3

Our Year 3 children spend their first one night residential with us at The Anderton Centre in Chorley. The site is spread across 4 acres of woodland and has exclusive use of Lower Rivington Reservoir. The children enjoy activities include canoeing, low ropes, abseiling and bush craft.



YEAR 4

Our Year 4 children enjoy a two night stay at Manor Adventure in Shropshire. Culmington Manor offers exceptional facilities within a 100 acre estate in an area of outstanding natural beauty in the South Shropshire countryside. Children enjoy activities including abseiling, low ropes, fencing and crate stacking.



YEAR 5

Our Year 5 children spend two nights away from home at Manor Adventure Willersley castle. The estate offers exceptional facilities within a 65 acre estate on the edge of the Peak District. The children take part in activities including obstacle course, blind trail, fencing and Jacob's ladder.



YEAR 6

Our Year 6 children spend 4 nights at Manor Adventure Lockerbie in Scotland. Lockerbie Manor is set amidst 78 acres of tranquil woodland and fields inhabited with an abundance of natural wildlife. The children take part in a wide range of activities including kayaking, climbing wall, archery and zip wire.

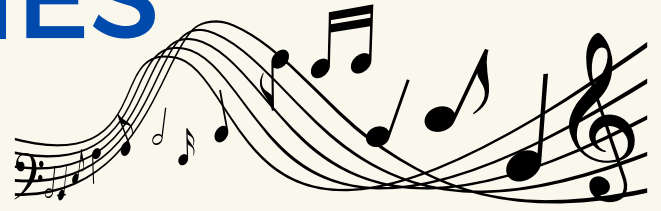




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MUSICAL OPPORTUNITIES

Carleton House
Preparatory School



In Carleton House all pupils are given the opportunity to fully develop their musical talents.

Our specialist curriculum music teacher provides

lessons across the school from Nursery to Year 6. Children are taught to sing, to create and compose music, to perform and to listen to and evaluate music. They are given the opportunity and confidence to become musicians.

Our strong ongoing partnership with outside music company Pulse,

has ensured all pupils in Key Stage 2 are given the opportunity learn a musical instrument, taught weekly by experienced music teachers. Our children progress to grade exams and take part in Christmas and summer concerts for our families. Many of our children go on to achieve music scholarships at local secondary schools of their choice.



Every child is a star ready to shine

Music, creativity and performance are an important part of helping raise our children's confidence and an integral part of our school life. From our termly class assemblies, to our annual Christmas nativities, our children are given varied opportunities to develop their confidence and public performance skills.



Each Year our Key Stage 2 pupils are prepared for and take part in our superb annual end of year school play. Our debating club, competitive public speaking opportunities and speech choir all help to develop the skills of our young people, helping them grow in confidence throughout their time with us at Carleton House.

Our exceptionally talented choir are invited to perform at a range of different festivals and events throughout the school year, the highlight being a Christmas performance at the Liverpool Metropolitan Cathedral.



“Skills for the performing arts develop rapidly from an early stage as children benefit from opportunities to take part in concerts and events throughout the year.”

ISI Report June 2022

Each year our Year 6 pupils enter the ESB "English Speaking Board" exam. The children are carefully prepared by expert teachers to develop their public speaking skills; as they prepare to speak about a topic of personal interest, read from a favourite novel and recite a poem by heart. These skills stay with them well beyond their years with us at Carleton.



SPORTING OPPORTUNITIES

Developing healthy habits for life

Sport helps children to remain healthy, develop leadership skills and understand the value of teamwork and co-operation.

We have a dedicated specialist PE teacher who teaches lessons from Nursery to Year 6. Key Stage 2 have swimming lessons under the supervision of fully qualified swimming teachers and coaches.

We believe in developing a competitive sporting spirit with an emphasis on participation. A wide variety of games are played in the school and at inter-school level including football, cricket, netball, rounders, swimming, athletics and cross-country.

We are members of LSSP, Liverpool Schools Sports Partnership which allows us to compete against other local schools. We also take part in school football leagues and competitions with other local independent schools.

We are lucky enough to have access to an excellent range of neighbouring facilities, including Volair pool and Wavertree athletics track. The nearby Calderstones Park is also used for cross country training and football sessions.



"Pupils of all ages enjoy developing sporting skills and are keen participants in sport and PE activities and enjoy representing their school in matches against other schools."

Carleton House Preparatory School
ISI Report June 2022





Our school motto
'They can because
they think they
can' reflects the
aspirations and
achievements of
every child who
comes to us

Headteacher



EXTRA CURRICULAR CLUBS

Our school day doesn't end at the final bell.

We seek to offer our children a wide range of experiences outside of the classroom to help develop the whole child. We offer a range of clubs and other activities during lunch and after school.

A selection of the extra curricular clubs we offer includes:

- Musical Theory
- Debate Club
- Multi Sports Club
- Yoga
- Netball
- Fencing
- Archery
- Judo
- Guitar
- Orchestra
- French
- Chess
- Board Games
- Dance
- Musical Theory



Parental Partnership

In Carleton House, we firmly believe that a strong parental partnership is at the cornerstone of a child's educational journey. We recognise the invaluable role that parents play in shaping their child's academic and personal development. At Carleton House we seek to foster a supportive and nurturing environment that benefits both our children and their families.

We provide many opportunities for parental engagement, creating a sense of belonging and community within our school.

These include;

- Open Door Policy
- Parents Evenings
- Bi Annual Written Reports
- Annual Open Morning
- Parent drop In Sessions
- Parent/ Child Workshops
- Updated Website
- Weekly Newsletter
- Class Assemblies
- Active Twitter updates
- PTA Family Events
- Parent Ball



Carleton PTA

Here in Carleton House we are very fortunate to have a strong and active Parent Teacher Association (PTA) which serves as the cornerstone of our thriving school community. We believe that the PTA is a powerful vehicle for fostering collaboration between parents and school for the benefit of all.

Our School PTA isn't just about events; it's about creating lifelong friendships and embodying the family nature of our school community. From the joyful laughter at our Family Fun Days to the heartwarming lifelong friendships made at our elegant Parent Balls, our PTA brings parents together in ways that forge bonds that last a lifetime. Movie Nights let us share cinematic adventures, and our dazzling Children's Discos give our young stars a chance to shine on the dance floor.

Our PTA's impact goes beyond the fun-filled events. It strengthens relationships at all levels within the school. It fosters collaboration between parents and school, creating a supportive network that benefits our pupils academically and emotionally.



TRANSITION TO SECONDARY SCHOOL



MOVING ON



At Carleton House, we are dedicated to providing a comprehensive and well-rounded curriculum that prepares our pupils with the skills and confidence they need for the exciting transition to the next phase of their educational journey.

Our experienced teaching staff are experts in guiding our children through the preparation for entrance exams. We are well-versed in the specific requirements of school entrance exams, including timed extended writing assessments and advanced comprehension skills. In the junior classes, our students receive instruction in both verbal and non-verbal reasoning, quantitative reasoning, and spatial awareness. Test-taking techniques and time management are ongoing areas of emphasis.

In the Year 5 summer term, our students participate in weekly practice tests conducted under simulated exam conditions. In the Year 6 autumn term, we offer additional optional exam preparation classes on Saturday mornings, ensuring that they are fully prepared for their exams. To further mirror the exam experience, we organise an off site mock exam in a local church hall at the end of September.

To promote emotional well-being, we incorporate mindfulness and breathing techniques into our curriculum. Additionally, we provide one-on-one meetings with parents to address their concerns and provide support.

We maintain strong connections with local independent secondary schools and offer tailored exam practice and interview preparation sessions for students seeking admission. We also provide reference letters upon request to support applications for bursaries.

MUSICAL APTITUDE

For musically gifted students, our robust music curriculum is designed to nurture their talents. We have a successful track record of students receiving offers for music placements at their chosen secondary schools. Throughout Key Stage 2, we offer extracurricular music theory lessons, including opportunities to sit for ABRSM Music Theory Grade exams.

In the Year 5 summer term and Year 6 autumn term, we provide optional Musical Aptitude lessons for students interested in applying for music placements at select secondary schools.



We'd love to hear from you....

If you would like to make an appointment to visit our school, please contact Mrs Rogers in our school office.

Our children will be delighted to give you a tour of our school, followed by a meeting with Mrs Coleman our Head Teacher.



Contact Details:

Telephone: 0151 7220756

Email: schooloffice@carletonhouse.co.uk

Website: www.carletonhouse.co.uk

Twitter: [@carletonhouse](https://twitter.com/carletonhouse)



Appendices

Appendix A

School Uniform

Appendix B

Admission and Fees

Appendix C

Nursery Application Form

Appendix D

School Application Form

Appendix E

School Policies





The staff are warm, caring and thoughtful. Both children and parents are made to feel very welcome

EYFS parent

Our Uniform

Pride in our Values and Tradition

Carleton House is noted for its distinctive, smart grey uniform. It is clear from feedback from parents that the uniform is seen as a very important means of promoting our school, and upholding its values and reputation.

We are proud of Carleton's distinctive ethos and our uniform is a clear expression of our core beliefs and traditions.

We therefore uphold a strict uniform policy which does not allow for substitutions. School uniform must be worn at all times.



Carleton House Preparatory School

School Uniform

Winter Uniform

To be worn from after October Half term and for the full Spring term.
(Reception may wear from September)

Girls

For Children in Reception to Year 6

CH Grey Tunic
CH Blue Check Long Sleeved Blouse
CH Grey Cardigan
CH Blazer and School Wool Hat
Grey Knee Length Socks or Tights
Black School Shoes
CH Grey Duffle Coat

Boys

For Children in Reception to Year 6

Grey Shorts or Trousers
Blue School Shirt and CH Tie
CH Blazer and School Wool Cap
Grey Knee Length Socks
Black School Shoes
CH Grey Duffle Coat

Nursery

CH Navy Tracksuit
Light Blue Polo Shirt
Black Pumps or school Shoes
CH Nursery Coat
All in One Navy Rainsuit

Summer Uniform

To be worn September to October Half term and for the full summer term

Girls

For Children in Reception to Year 6

CH Summer Dress
CH Grey Cardigan
CH Blazer and School Straw Hat
Plain White Socks
Black School Shoes

Boys

For Children in Reception to Year 6

Grey Shorts (Y6 may wear long trousers)
Blue School Shirt and CH Tie
CH Blazer and School Wool Cap
Grey Ankle or Knee Length Socks
Black School Shoes

Nursery

Light Blue Polo Shirt
Navy Shorts
Black Pumps or school Shoes
CH Nursery Coat
All in One Navy Rainsuit

P.E. Uniform

To be worn on Nominated PE days

For Children in Reception to Year 6

CH Tracksuit Bottoms/ Shorts
CH Tracksuit Top
CH PE Top
White, Navy or Black Trainers

Swim wear

For Children in Reception to Year 6

CH Swim Shorts Boys
CH Swimming Costume Girls
CH Swimming Cap

Jewellery and nail varnish is not permitted. Hairbands, slides, bobbles etc must be in school colours of blue, grey or white.

All uniform, books bags, schoolbags, pump bags, swimming bags and swimming caps can be purchased from our uniform supplier Liverpool School Wear.





ENTRY AND FEES

Carleton House Preparatory School is an independent fee-paying school. We endeavour to keep fees as competitive and affordable as possible to ensure that we continue to offer value for money whilst maintaining the school's exceptional standard of education and pastoral care and reputation as one of the best private preparatory schools in the North West.

We are regularly oversubscribed with places being allocated in accordance with our admissions policy, which is available to view on our website.

PAYMENT OF FEES

Fees are payable in advance in full, in advance by 3 termly instalments or in advance by 10 monthly instalments (August to May inclusive).

School Fees for Academic Year 2024/25

Nursery to Year 6

Tuition Fees: £10,290.00 per year (Inclusive of insurance and school meals but excluding VAT.) We do not accept the Government Tax Free Childcare or Childcare Vouchers for payment towards school fees (Reception to Year 6).

Nursery Fees

The School accepts the 15/30 government funded childcare grant for Nursery. Please check with Liverpool City Council for eligibility criteria and how to access funding.

Early Years funding will be deducted from school fees as outlined above at the relevant rate as paid by Liverpool City Council.

The School accepts Government Tax Free Childcare and all Childcare Vouchers as payment towards Nursery fees.

After School Club

The school operates an after school club from 3.30pm to 6pm daily.

Sessions can be booked on a regular or ad hoc basis (Dependent upon availability).

A half or a full session can be booked via our school booking site. Payment is required at the point of booking.

A snack is provided for children staying beyond 4.30pm.



The structure and well planned daily activities within the EYFS are a key factor in my daughter's development

EYFS parent

NURSERY APPLICATION FORM

If you would like your child to be considered for a place in our Carleton House Nursery, please fully complete and submit our Nursery application form via the docuSign link which can be found on our school website Admissions page - www.carletonhouse.co.uk.

As part of the application process you will be asked to upload a copy of your child's birth certificate and if applicable, a copy of your child's Baptismal Certificate. You will also be asked to confirm the transfer of the the £50 registration fee. Please note that the registration fee is non refundable should you choose to withdraw your application.

Our admissions process is outlined in full in our Admissions Policy which is available on our school website.

Photographic ID and proof of residence will be required for both parents or guardians and the person responsible for paying the fees.

The offer of a place will be subject to receipt of a deposit equal to one tenth of the annual fees.

Please note that a place in Nursery does not guarantee a place in Reception.





SCHOOL APPLICATION FORM

If you would like your child to be considered for a place in Carleton House Preparatory School, please fully complete and submit our School application form via the docusign link which can be found on our school website Admissions page - www.carletonhouse.co.uk.

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We like the way
the older children
interact with the
younger children.
Our child really
enjoys the time
they share

Key stage 1 parent



SCHOOL POLICIES

Copies of all school policies including our Terms and Conditions can be found on our school website www.carletonhouse.co.uk under the Key Information tab.





Carleton House

Preparatory School



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Contact Details:

Telephone: 0151 7220756

Email: schooloffice@carletonhouse.co.uk